

Massena Public Library Board of Trustees Meeting

March 21, 2017

Present: Trustee President Jack Bain, Trustees Linda McDonald, Joseph Savoca and

Patty Ryan

Town Liaisons: Steve O'Shaugnessy and Sam Carbone

Library Director: Elaine Dunne-Thayer

The March 21, 2017 meeting of the MPL Board was called to order by President Bain at 6:07PM

- I. **Minutes of the Feb. 14, 2017 Meeting:** After review of the minutes a motion was made by President Bain and seconded by Trustee McDonald to accept the minutes as presented. Carried 4-0
- II. **Unfinished Business:**
 - A. **Staff Issues:** It was brought to the Board's attention that a pay upgrade issue is being considered with the Union which represents library staff. Because Supervisor Gray was unavailable this issue has been delayed.
 - B. **Environmental Assessment & Massena Electric:** Director Dunne-Thayer reports that she has been in touch with Jeff Loomis of Energy Solutions regarding his assessment. Jeff is awaiting an appointment with Jeff Dobbins of Massena Electric. Trustee Savoca shared the information he has gleaned from tracking energy usage. Director Dunne-Thayer plans to apply for a Construction Grant through the New York Library System which would cover 75% of cost for upgrades; she hopes that something will become available through Massena Electric which would cover the remaining 25%.
 - C. **Garden Project:** Director Dunne-Thayer has been in contact with Jeff Garlach at Big Racquette regarding a start date for the Garden Project. He is looking at April 17th. In the meantime Director Dunne-Thayer will be in contact with Frank Diagostino about "Dig Safe".
 - D. **Grants:** Director Dunne-Thayer informed the Board that the library has received a \$750 grant from Stewart's. This will be used to update the Young Adult Area. The Board and Liaisons discussed the process of state bidding for furniture and the possibility of items being available from "Korr-Kraft".
Director Dunne-Thayer has decided not to pursue the NASA grant but to send some staff to the Fayetteville Library for information and training in their Makerspace.
 - E. **Transfer of Funds:** A motion was made by President Bain and seconded by Trustee Savoca to transfer \$1,613.67 from the Badenhausen Branch to the MPL for salaries. Carried 4-0
 - F. **Circulation Reports:** Director Dunne-Thayer and the library staff are working to raise visits to the library with new programming; notably the new screening room.

The "Showboat" presentation was a great success. April 8th's program features the music of Frank Sinatra.

Samantha Page, Childrens Services Specialist, has encouraged parents and caregivers to check books out for their young charges and to pursue getting library cards for them as well.

- G. Other Unfinished Business:** Director Dunne-Thayer has spoken to Sylvia Despaw and the Senior Center about a tour of the library for it members. There was further discussion of how Seniors would be able to use the services of the MPL.

Director Dunne-Thayer is planning a Coffee Center near the front desk. She is checking out prices of equipment and materials in order for the endeavor to more that support itself.

Director Dunne-Thayer remarked that the list of new books would be posted on the website and be available at the library. These books can be reserved and on loan for a two-week period. Having the list available rather than merely displaying ten books will make new acquisitions available to patrons more quickly.

III. New Business:

- A. Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$868.79 and for MPL in the amount of \$6,717.48 were presented for payment. A motion was made by Trustee Ryan and seconded by President Bain to approve payment of bills as presented. Carried 4-0

- B. Library Survey:** The survey is available on the website or at the circulation desk. Director Dunne-Thayer says there has been quite a positive response which contain helpful suggestions. From the survey, it is clear that library patrons see the library as a valuable resource.

- C. Date of Next Board Meeting:** The nest regular meeting of the MPL Board is scheduled for April 11,2017 at 6 PM.

- D. Other New Business:** Director Dunne-Thayer has been in contact with Frank Diagostino concerning the enclosure of the room which will house the Business Center. Books have been relocated to make this space possible.

IV. Adjournment: The regular meeting of the MPL Board was adjourned at 6:57.