

MINUTES

Minutes of a Regular Meeting of the Town Council of the Town of Massena, held on March 21st, 2018 at 5:30 pm at the Town Hall.

PRESENT: Supervisor Steve O'Shaughnessy
 Councilman Albert Nicola
 Councilman Thomas Miller
 Councilman Samuel Carbone Jr.
 Councilman Melanie Cunningham

ALSO PRESENT: Brenda Mossow, Frank Diagostino, Bob Beckstead Carrier Observer, Jeannine Brouse, Howard Brouse, Mike & Gina Snyder, Heidi Ames, John Michaud III, Bill & Karen Wilkins, Chuck Raiti, Jason C. Pfothauer (sheet attached) Jim Shaw-MED board chair,

Supervisor opened the meeting with **PLEDGE OF ALLEGIANCE.**

Supervisor continued the meeting with **15 MINUTE PUBLIC COMMENTS**

5:30 pm PRESENTATION- Jason C. Pfothauer from planning office to talk about using Planned Unit Development for industrial zones.

6:00 pm DISCUSSION - MED talked to the board on electricity usage and its effect on the village and town. They are doing a study on the amounts used by bitcoin operations.

6:30 pm DISCUSSION- East Massena Water District repair: From Aaron Jarvis, Tisdell Associates

Per our meeting with USDA Last week, I have prepared the attached proposal to prepare the preliminary engineering report (PER) and the Environmental review report (ER) in accordance with the USDA requirements. I will assist you with the preparation of a Preliminary Planning Grant (PPG) application through the USDA which will cover approximately 75% of the fee.

RESOLUTION # ____-2018

On a motion offered by Councilman **Miller**, and seconded by Councilman **Nicola**, and carried, **Approving the Bookkeeper and Supervisor to attend accounting training in Watertown on June 5th and 7th, 2018.**

Carried, 5-0

RESOLUTION # ____-2018

The following motion was offered by Councilman **Nicola**, and seconded by Councilwoman **Cunningham**, and carried, **To Change of date for April meeting from April 18 to April 11.**

Carried, 5-0

Councilman Miller asked to be excused from the April 11th meeting as he will be out of town. Supervisor O'Shaughnessy excused him.

RESOLUTION # ____-2018

On a motion offered by Councilman **Miller**, and seconded by Councilman **Carbone**, and carried, **To approve to pay Towns share (\$1,600) for Preventing Workplace Aggression, Bullying and Violence Training shared with MED on March 6th, 2018.**

Carried, 5-0

RESOLUTION # ____-2018

The following motion was offered by Councilman **Nicola**, and seconded by Councilman **Carbone**, and carried, **Authorizing to pay \$104 for the difference in the cost of the new pagers for the Fire Department.**

Carried, 5-0

RESOLUTION # ____-2018

On a motion offered by Councilman **Carbone**, and seconded by Councilman **Nicola**, and carried, **To approve and authorize the supervisor to sign the service agreement with Tisdell Assoc. in the amount of \$ 17,000 for the grant application process for the East Massena Water District Water Main Replacement project.**

Carried, 5-0

RESOLUTION # ____-2018

The following motion was offered by Councilman **Miller**, and seconded By Supervisor **O'Shaughnessy**, and carried, **To accept the Credit Application and Financing agreement with Leasing 2 for a Life Line Type 1 Superliner 2018 Ford F450 for a total sum of \$171,368.00, 5 years @ 4.42% and authorize Supervisor to sign all documents regarding this lease.**

On a motion offered by Supervisor **O'Shaughnessy**, and seconded by Councilwoman **Cunningham**, and carried, **To Have the Supervisor write a letter to EAS in support of changing Boutique Air's service to Boston.**
Carried, 5-0

RESOLUTION # ____-2018

The following motion was offered by Councilman **Nicola**, and seconded by Councilman **Carbone**, and carried, **Authorizing the supervisor to sign the Boutique Air Hanger lease agreement at \$1,500 a month expiring March 31st, 2019.**
Carried, 5-0

RESOLUTION # ____-2018

On a motion offered by Councilman **Miller**, and seconded by Councilman **Nicola**, and carried, **To accept all transfers/amendments as follows:**
CARRIED 5-0

**TOWN OF MASSENA
TOWN BOARD MEETING
March 21, 2018**

BUDGET & CASH TRANSFERS AND AMENDMENTS

CASH TRANSFERS:

TRANSFER \$164,556.12 from Town of Massena—Rescue Squad Billing A/C#****5913 to the Town of Massena General A/C#****8489 at NBT Bank

This transfer will reimburse the Town of Massena for Rescue Squad expenses for the 4th Qtr 2017.

TRANSFER \$1,500.00 FROM NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****8130 - Pre-Medicare retiree Nancy Fregoe

This transfer will allow for a portion of the Town's share of insurance deductibles deposited as needed.

TRANSFER \$1,000.00 each FROM NBT Bank A/C#****8489 Town of Massena General Fund to the following insurance debit card accounts for Pre-Medicare eligible retirees****9850 (T. Gabor), ****9869 (B. Chase), ****7258 (J. Cordwell), ****9842 (D. Labaff)

This transfer will allow for a portion of the Town's share of insurance deductibles deposited as needed.

TRANSFER \$1,500.00 FROM NBT Bank A/C#****8489 Town of Massena General Fund to NBT Bank A/C#****2081 - Pre-Medicare retiree Richard LaChance

This transfer will allow for a portion of the Town's share of insurance deductibles deposited as needed.

RESOLUTION # -2018

On a motion offered by Councilman **Nicola**, and seconded by Councilman **Miller**, and carried, **To accept Warrant #3**
CARRIED 5-0

**TOWN OF MASSENA
TOWN BOARD MEETING
March 21, 2018**

WARRANT #3

FUND	DESCRIPTION	AMOUNT
A	GENERAL	\$228,655.31
B	GENERAL OUTSIDE	44,231.20
DA	HIGHWAY	84,921.65
HPO	AIRPORT MARKETING AND PROMOTION	1,471.00
L	LIBRARY	10,585.36
SF	FIRE PROTECTION DISTRICT	5,604.00
SSM	SOUTH MAIN STREET SEWER	152.84
SWA	E MASSENA CONSOLIDATED WATER DISTRICT	1,472.32
	TOTAL	\$ 377,093.68
	WARRANT #1 CHECK #'S 43452 - 43519	\$ 251,589.23
	MANUAL CHECKS	<u>125,504.45</u>
	TOTAL	\$ 377,093.68

FINANCIAL REPORTS PROVIDED BY SUPERVISOR:

- 1) REVENUE /EXPENSE REPORT February 2018
- 2) YEAR TO DATE FUND SUMMARY February 2018

Changed NEXT REGULAR TOWN BOARD MEETING to – April 11th, 2018 AT 5:30

15 MINUTE PUBLIC COMMENT PERIOD

The following motion was offered by Councilman **Nicola**, and seconded by Councilwoman **Cunningham**, and carried, **To close the regular meeting at 7:00 pm and go into executive session to discuss employment of a particular individual.**

Action not expected.

Carried, 5-0

RESPECTFULLY SUBMITTED,

**PAMELA A CATANZARITE
MASSENA TOWN CLERK**