

The Massena Public Library Board of Trustees Meeting  
May 9, 2017  
6:00 PM

Present: Trustee Vice-President Jeanna Matthews, Trustees Linda McDonald,  
Joseph Savoca, and Patty Ryan

Library Director: Elaine Dunne-Thayer

The May 9, 2017 meeting of the MPL Board was called to order by Vice President  
Jeanna Matthews at 6:11 PM

- I. **Minutes of the March 21 & April 13, 2017 Meetings:** After review of the minutes of these meetings a motion was made by Trustee McDonald and seconded by Trustee Savoca to accept the minutes as presented. Carried 4-0
- II. **Unfinished Business:**
  - A. **Staff Issues:** The MPL Board went into executive session at 6:15 PM and returned to regular session at 6:26 PM. A motion was made by Trustee Ryan and seconded by Trustee McDonald to hire Natalie Pesold and Natalie Hurlbut for the summer. The rate of pay will be \$11.00 per hour as it was last summer.
  - B. **Programs:** Director Dunne-Thayer is working on a construction grant for creation of the new room to house the Business Center. Work is being pursued on the Projector in the Warren Room to enable streaming from the Lincoln Center. Summer Reading Programs will provide a "Outreach" table at St. Vincent's next food distribution event and also at an event hosted by the Boy's and Girl's Club on June 3<sup>rd</sup>.
  - C. **Garden Project:** Markers have been placed for safe digging. Jeff Garlach of Big Racquette plans to begin work as soon as the ground is dry enough.
  - D. **Transfer of Funds:** A motion was made by Trustee McDonald and Seconded by Trustee Matthews to transfer \$1,922.76 from the Brasher Branch to the MPL for salaries. Carried 4-0
  - E. **Circulation Reports:** While circulation remains stable it is hoped that moves being made to have new books more readily available, increased awareness of using reading devices to access the library, along with additional programs will result in a noticeable increase.
- III. **New Business:**
  - A. **Resolution to Authorize Installation of New Handicapped Lift:** A motion was made by Trustee Matthews and seconded by Trustee McDonald to resolve that money granted by Senator Griffo for the installation of a new handicapped lift at the MPL be used for that purpose. Carried 4-0

- B. Summer Reading Program:** The theme for this year's program is focusing on Construction; including the concept of "community building".
- C. Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$2,001.11 and for MPL in the amount of \$10,303.89 were presented for payment. A motion was made by Trustee McDonald and seconded by Trustee Ryan to approve payment of bills as presented. Carried 4-0
- D. Date of Next Board Meeting:** The next regular meeting of the MPL Board is scheduled for June 13, 2017.
- E. Other New Business:** Vice President Matthews will be on sabbatical leave for Clarkson University's next academic year. Because travel will be a big part of her year, Director Dunne-Thayer will look into MPL's bylaws concerning absences from some of the MPL's regularly scheduled meetings. Trustee Matthews expressed her continued support of the MPL and her readiness to continue to serve on its Board.

**IV. Adjournment:** The meeting of the MPL Board was adjourned at 7:06 PM.