

The Massena Public Library Board of Trustees Meeting

June 13, 2017 6 PM

Present: Trustee President Jack Bain, Trustees, Joseph Savoca, Linda McDonald and Patty Ryan

Library Director: Elaine Dunne-Thayer

Town Liaison: Steve O'Shaugnessy

The June 13, 2017 meeting of the MPL Board was called to order by President Bain at 5:58 PM

- I. **Minutes of May 9th Meeting:** After review of the minutes a motion was made by Trustee McDonald and seconded by Trustee Savoca to accept the minutes as presented. Carried 4-0
- II. **Unfinished Business:**
 - A. **Staff Issues:** The MPL Board went into executive session at 6:01 PM and returned to regular session at 6:09 PM
 - B. **Programs:** Director Dunne Thayer gave Board members a flyer including an impressive list of the activities included in the "Build a Better Word" themed Summer Reading Program. Registration for the interesting & varied activities begins on June 21st.
 - C. **State Construction Grant 2017:** Director Dunne-Thayer shared the Grant Application Narrative for which she is applying. If awarded this Grant would upgrade the aging and inefficient front and side entrances to the library. The upgrades would allow the library to provide better services to our patrons by making access to the library easier, safer, and energy efficient.
 - D. **Building Projects:** Director Dunne-Thayer shared pictures of the upgraded shelving in the Children's Area at the Library's Brasher Branch. She also explained the delay on the bidding process for walls to be erected at the MPL to house the New Business Center.
 - E. **Transfer of Funds:** A motion was made by President Bain and seconded by Trustee McDonald to transfer \$1,341.68 from the Badenhausen Brasher Branch to the MPL for payment of salaries. Carried 4-0
 - F. **Circulation Reports:** Circulation is down but remains steady. Director Dunne-Thayer cited graphing done by Matt Cory of NCLS in which he noted that increased circulation was related to the acquisition of new books.
 - G. **Other Unfinished Business:** Director Dunne-Thayer asked Trustee Savoca to share with the Board his graph tracking Massena's population and Employment by the Aluminum industry. This graph is a powerful visual of the vanished and vanishing employment scene in our area.

Since the submission of a resolution to authorize the installment of the new handicapped lift no word has been received from Supervisor Gray about when this work will begin.

After several delays work in the Memorial Garden is scheduled to begin this next week.

III. New Business:

- A. Summer Reading Program – Teens & Adults:** Director Dunne-Thayer is working to reach out to young adults with some of the Summer programming. The idea of an adult read was discussed. The consensus was that a book be chosen & advertised; individuals could opt to participate or not.
- B. Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$1,516.83 and for the MPL in the amount of \$4,537.11 were presented for payment. A motion was made by President Bain and seconded by Trustee McDonald to approve payment of bills as presented. Carried 4-0
- C. Date of Next Board Meeting:** Because not all members of the Board can make a July 11 meeting, Director Dunne-Thayer will call a special meeting during July for conducting necessary business.
- D. Other New Business:** President Bain was invited to attend the most recent Rotary Luncheon and was presented with a \$200 donation for the MPL to use for any purpose. We are always grateful when the value of the Library in our community is appreciated.

IV. Adjournment: The meeting of the MPL Board was adjourned at 6:50 PM