

The Massena Public Library Board of Trustees Meeting

September 19, 2017 - 6 PM

Present: President Jack Bain, Treasurer Linda McDonald, Trustees Joseph Savoca and Patty Ryan

Town Liaison: Sam Carbone

The September 19th meeting of the MPL Board was called to order by President Bain at 6:02 PM

- I. **Minutes of the August 8th Meeting:** After presenting the minutes of the last meeting a motion was made by Treasurer McDonald and seconded by President Bain to accept the minutes as written. Carried 4-0
- II. **Unfinished Business:**
 - A. **Staff Issues:** The MPL Board went into Executive Session at 6:04 and returned to regular session at 6:09. At that time a motion was made by President Bain and seconded by Treasurer McDonald that a job re-assignment be approved for Cathlene Hartson to be Library Assistant for Youth Services at the rate of \$17.35 an hour; and for new hires Lorie Ramsdell as Library Aide at the Badenhausen Brasher Branch at the rate of \$14.50 an hour, Hannah Laneuville and Bobby Hall as Pages in the Adult Services at the rate of \$10.29 an hour. Carried 4-0
 - B. **Grants:** Director Dunne-Thayer reported that the MPL has been awarded an Innovative Services grant of \$1,800 through Northern New York Library Network. This grant will be used for "Creation Stations - Needlecrafts" which will include the purchase of sewing machines and a vinyl cutter. To use these machines patrons will be instructed and certified so the machines will be used safely. Other craft "Stations" are planned for the children's room and the young adult area. These stations are of particular interest to the ARC and special needs patrons.
 - C. **Building Issues:** Director Dunne-Thayer advised the Board that engineers have inspected the elevator site and will begin that project soon. The bidding process will include the wall to be constructed that will enclose the Patron Business Center. The cost of the wall will be covered from MPL funds, while the elevator project is to be funded by a Grant from Senator Griffo.
 - D. **Programs:** Director Dunne-Thayer announced that the MPL together with The Celine G. Philibert Cultural Centre and Museum will present "Baskets of the North Country". The exhibit opens on September 23rd and features the work of local artist Ann French and TAUNY's travelling exhibit Anatomy of a Packbasket. A reception will be held at the Cultural Centre on October 5th at 7PM. Ms French will also host a workshop at the MPL on Oct. 14th at 10AM for registered participants at a cost of \$25.
Director Dunne-Thayer reported that the MPL Book Club is being well received. The first book THE SYMPATHIZER, about the Viet Nam War and its aftermath, resulted in a lively and thoughtful discussion by 15 community members who look forward to continuing to meet. The September title is FIVE DAYS AT MEMORIAL, which reports events and consequences of disaster management during Hurricane Katrina.

- E. Budget:** Director Dunne-Thayer presented the budget to the MPL Board and is ready to do so to the Town Board. The whole budget closely resembles last year's projected costs.
- F. Transfer of Funds:** A motion was made by President Bain and seconded by Treasurer McDonald to transfer \$1,345.64 to MPL from the Brasher Branch for the purpose of paying salaries. Carried 4-0
- G. Circulation Reports:** Though circulation was down at the end of August it is encouraging to note that at both sites users were added. Director Dunne-Thayer also is working with staff on ways to increase outreach to community members who may be unable to travel to and from the Library. Next month we will hear more on this project.
- H. Other Unfinished Business:** Director Dunne Thayer commented favorably on the Conference she attended recently in Utah. There were over 550 attendees. Director Dunne-Thayer says that the concerns of libraries are universal. The role of libraries is changing but remaining relevant. All the information received was applicable to the MPL and helpful as the library maintains an important position in the task of increasing literacy and community involvement.

III. New Business:

- A. Presentation of Bills for Payment:** Bills for the Brasher Branch in the amount of \$1,944.36 and for MPL in the amount of \$6,021.32 were presented for payment. A motion was made by Treasurer McDonald and seconded by President Bain to pay the bills as presented. Carried 4-0
- B. Date of Next Board Meeting:** The next regular meeting of the MPL Board will be Oct. 11, 2017 at 4PM.
- C. Other New Business:** Director Dunne-Thayer brought it to the attention of the Board that the MPL is now on winter hours.

IV. Adjournment: The September 19, 2017 MPL Board meeting was adjourned at 7PM.