

MINUTES

Regular Town Council Meeting, Town of Massena

Date/Time: Wednesday, September 19, 2018

Location: Massena Town Hall

ATTENDANCE:

MEMBER	PRESENT	ABSENT
Supervisor Steve O’Shaughnessy	x	
Councilman Albert Nicola	x	
Councilman Thomas Miller	x	
Councilman Samuel Carbone, Jr.	x	
Councilwoman Melanie Cunningham	x	

ALSO PRESENT:

Brenda Mossow, Pamela Catanzarite, Jeannine Brouse, Frank Diagostino, Members of the public, Members of the media (See attached sign-in sheet)

The Supervisor opened the meeting with the **Pledge of Allegiance**.

The Supervisor continued the meeting with a **15-Minute Public Comment Period**.

- Lynn Kahn, Green Party Candidate spoke about resources available for energy in our area, and she would like to see funding to utilize our resources.

Presentations and Discussions

- General Motors Remediation: Anne Kelly (US EPA) and Patricia Spitzley (RACER Trust) provided a brief history and update of the remediation and marketing efforts at the GM site.

Resolutions:

Resolution # - 2018					
Approving minutes of the January 24, 2018, August 6, 2018 (special), August 15, 2018, and August 27, 2018 (special) meetings.					
Motion by:	Councilman Carbone	Vote:			
Second by:	Councilman Nicola	Aye	Nay	Abstain	Absent
	Supervisor O’Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			
Motion is Carried					

Resolution # - 2018				
Awarding a Contract for Construction of Interior Business Center and the Replacement of the Existing Library Lift System at the Town of Massena Library to Northern Tier Construction, Gouverneur, in a Amount Not to Exceed \$49,200.				
<i>Mr. Diagostino reported that 3 bids had been received, the lowest being from Northern Tier Contracting (\$49,200); Continental Construction, LLC (\$55,487) and Whitton Construction, LLC (\$105,190). Both projects are being funded by grants.</i>				
Motion by:	Councilman Nicola	Vote:		
Second by:	Councilwoman Cunningham	Aye	Nay	Abstain
	Supervisor O'Shaughnessy	X		
	Councilman Nicola	X		
	Councilman Miller	X		
	Councilman Carbone, Jr.	X		
	Councilwoman Cunningham	X		
Motion is Carried				

Resolution # - 2018				
Authorizing the Supervisor to sign the Taxiway C Rehabilitation Lump Sum Consultant Agreement for Design at the Massena International Airport with C&S Engineers for a Fee of \$105,000 (FAA AIP No. 3-36-0054-76-18-D)				
Motion by:	Councilman Miller	Vote:		
Second by:	Councilwoman Cunningham	Aye	Nay	Abstain
	Supervisor O'Shaughnessy	X		
	Councilman Nicola	X		
	Councilman Miller	X		
	Councilman Carbone, Jr.	X		
	Councilwoman Cunningham	X		
Motion is Carried				

Resolution # - 2018				
Authorizing the Supervisor to sign the Fence Improvements and Stabilization Lump Sum Consultant Agreement for Design at the Massena International Airport with C&S Engineers for a Fee of \$45,000 (FAA AIP No. 3-36-0054-77-18-D)				
Motion by:	Councilman Miller	Vote:		
Second by:	Councilman Carbone	Aye	Nay	Abstain
	Supervisor O'Shaughnessy	X		
	Councilman Nicola	X		
	Councilman Miller	X		
	Councilman Carbone, Jr.	X		
	Councilwoman Cunningham	X		
Motion is Carried				

Resolution # - 2018					
Authorizing the Supervisor to sign the Aviation Project Funding Agreement with the NYS Department of Transportation for Air '99 Funding (Grant Amount: \$180,000; Local Share: \$20,000; Total: \$200,000).					
Motion by:	Councilman Carbone	Vote:			
Second by:	Councilwoman Cunningham	Aye	Nay	Abstain	Absent
	Supervisor O'Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			
Motion is Carried					

Resolution # - 2018					
Setting Budget Schedule for 2019 Budget.					
<i>The budget process will continue the past practice of meeting with Department Heads. A public hearing will be set immediately prior to the October 17th meeting. The schedule is as follows:</i>					
<ul style="list-style-type: none"> • Supervisor Files a Preliminary 2019 Budget with the Town Clerk by September 30, 2018. (The Town Supervisor expects the filing on September 28, 2018) • October 3, 2018 (Special Meeting at 5:30 PM): Present Budget to Town Board • October 3, 2018 (Budget Workshop at 5:30 PM) • October 10, 2018 (Budget Workshop at 5:30 PM) • October 17, 2018 (Budget Workshop at 5:00 PM) • October 17, 2018 (Regular Meeting, 5:30 PM) • October 24, 2018 (Budget Workshop at 5:30 PM) • November 7 or November 14, 2018 (Public Hearing on Preliminary Budget) • November 21, 2018 (Approve Final Budget during Board's Regular Meeting) 					
Motion by:	Councilman Nicola	Vote:			
Second by:	Councilman Miller	Aye	Nay	Abstain	Absent
	Supervisor O'Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			
Motion is Carried					

Resolution # - 2018				
Reappointing Roger Bennett to the Zoning Board of Review for a 5-year term (10/01/18-09/30/23)				
Motion by: Councilman Miller	Vote:			
Second by: Councilman Carbone	Aye	Nay	Abstain	Absent
Supervisor O'Shaughnessy	X			
Councilman Nicola	X			
Councilman Miller	X			
Councilman Carbone, Jr.	X			
Councilwoman Cunningham	X			
Motion is Carried				

Resolution # - 2018				
Accepting and Authorizing the Supervisor to Sign the Agreement to Extend Snow and Ice Control Between St. Lawrence County and the Town of Massena.				
Motion by: Councilman Miller	Vote:			
Second by: Councilman Nicola	Aye	Nay	Abstain	Absent
Supervisor O'Shaughnessy	X			
Councilman Nicola	X			
Councilman Miller	X			
Councilman Carbone, Jr.	X			
Councilwoman Cunningham	X			
Motion is Carried				

Resolution # - 2018

Transfers and Amendments (As Shown, Below)

TOWN OF MASSENA
TOWN BOARD MEETING
September 19, 2018

BUDGET & CASH TRANSFERS AND AMENDMENTS

CASH TRANSFERS:

TRANSFER \$1,500.00 from NBT Bank A/C#**8489 Town of Massena General Fund to NBT A/C#****9842 Pre-Medicare retiree Donald LaBaff**

This transfer will allow for a portion of the Town’s share of insurance deductibles deposited as needed.

TRANSFER \$1,500.00 from NBT Bank A/C#**8489 Town of Massena General Fund to NBT A/C#****7266 Pre-Medicare retiree Georgette Davis**

This transfer will allow for a portion of the Town’s share of insurance deductibles deposited as needed.

Motion by:	Councilman Miller	Vote:			
Second by:	Council. Nicola/Cunningham	Aye	Nay	Abstain	Absent
	Supervisor O’Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			

Motion is Carried

Resolution # - 2018		
Authorizing Warrant for Payment (Warrant No. 9) (As Shown, Below)		
TOWN OF MASSENA TOWN BOARD MEETING September 19, 2018		
<u>WARRANT #9</u>		
FUND	DESCRIPTION	AMOUNT
A	GENERAL	\$185,904.16
B	GENERAL OUTSIDE	2,121.73
DA	HIGHWAY	7,353.69
DB	HIGHWAY OUTSIDE	47,812.51
HDI	DRAINAGE IMPROVEMENTS (CONSTRUCTION)	343,494.63
HFI	TOWN HALL FAÇADE & HWY GARAGE & LIB LIFT	355.00
HPO	AIRPORT MARKETING AND PROMOTION	2,222.00
HRP	HOMERUN REIL PAPI CONSTRUCTION	863.00
L	LIBRARY	11,503.51
SSM	SOUTH MAIN STREET SEWER	58.63
SWA	E MASSENA CONSOLIDATED WATER DISTRICT	2,337.16
	TOTAL	\$604,026.02
	WARRANT #9 CHECK #'S 44223 - 44303	\$168,685.01
	MANUAL CHECKS	<u>435,341.01</u>
	TOTAL	\$604,026.02

Motion by:	Councilman Miller	Vote:			
Second by:	Councilman Nicola	Aye	Nay	Abstain	Absent
	Supervisor O'Shaughnessy	X			
	Councilman Nicola	X			
	Councilman Miller	X			
	Councilman Carbone, Jr.	X			
	Councilwoman Cunningham	X			

Motion is Carried

Financial Reports (August 2018)

- Revenue/Expense Reports
- Year to Date Fund Summary

Committee Reports

- Highway: The Highway Department continues to replace culvert pipes, and they are preparing for the upcoming winter months (preparing plows, ordering salt, trucks inspection, readying for sand haul). They've received a request for concrete platforms for two cemeteries, and the signs are being paid through an Alcoa grant.
- Airport: The Taxiway Phase I has been completed. The DOT has issued an RFP for Essential Air Service (EAS), the current EAS contract expiring in April 2019. Silver Airways and Cape Air have expressed interest in providing EAS, along with the current provider, Boutique Air. The Town has taken possession of the Terminal Hangar. Enplanements are up. The Car Show and Open House at the Airport was a success, and Councilman Miller indicated that he hopes the Town Council will consider hosting another event next year. He praised the Highway Department crew for their hard work at the event.
- Library: Electric power to the Library's sign has been connected. The Town is working with the Village to redo certain sidewalks at the Library.
- Arena: NYPA, as part of the Relicensing project, is working to replace the lights at the Arena with LEDs. NYPA will be responsible for all aspects of the project.
- Rescue Squad: There are a few new members of the MVEU, and they continue to work on recruitment of new members.

Announcement of Next Town Board Meeting

The next meeting is scheduled for October 17, 2018 at 5:30 PM.

15-Minute Public Comment Period (Closing Comments)

Gina Snyder asked about the status of the Welcome to Massena signs, and added that there were trees obscuring part of the 'Shop Massena' sign on SH 37.

Executive Session

Councilman Miller motions to Conduct an Executive Session to discuss collective bargaining between the Town and the Teamsters (Library Union). Motion seconded by Mr. Nicola. The Board went into Executive Session at 6:25 PM, adding that they expect to take action after the Executive Session.

Open Session

The Board returned to Open Session at 6:46 PM.

Resolution # - 2018

Accepting the Resignation of Megan Mulvenna from the Massena Volunteer Emergency Unit Board of Managers, effective September 5, 2018

Motion by: Councilman Nicola	Vote:			
Second by: Councilwoman Cunningham	Aye	Nay	Abstain	Absent
Supervisor O'Shaughnessy	X			
Councilman Nicola	X			
Councilman Miller	X			
Councilman Carbone, Jr.	X			
Councilwoman Cunningham	X			

Motion is Carried

Resolution # - 2018

Authorizing the Supervisor to Execute a 3-Year Collective Bargaining Agreement with the Teamsters Local ___ Representing the Bargaining Unit Employees of the Town of Massena Library.

Motion by: Councilman Miller	Vote:			
Second by: Councilman Nicola	Aye	Nay	Abstain	Absent
Supervisor O'Shaughnessy	X			
Councilman Nicola	X			
Councilman Miller	X			
Councilman Carbone, Jr.	X			
Councilwoman Cunningham	X			

Motion is Carried

Adjournment

The meeting adjourned by unanimous consent at 6:46 PM.

Respectfully Submitted,

Pamela A. Catanzarite
 Town Clerk

Steve O'Shaughnessy
 Town Supervisor